

April 8, 2025 (REVISED)

To: Board of Supervisors
From: C. McGarry
Re: County Administrator's Report for April 8, 2025 Board Meeting

A. DSS Building Project: Final Site Plan reviews are in process and nearing completion. Due to this current pending status, the financing/bid schedule will be modified some and will still coincide with key VRA Summer Pool bond financing dates. A revised tentative timeline is below:

- **May 1st** – Virginia Resources Authority (VRA) Financing Application is Due
- **May 13th Board Meeting:** Davenport Presents VRA Summer Pool Plan of Finance & BOS Considers Authorization to Bid the Project
- **May 13th – June 30th** – Project Bid, Bids Received and Reviewed, and Apparent Low Bidder Identified
- **June 10th Board Meeting:** BOS Considers Approval of Financing Resolution and Documents (Sets Maximum Principal Amount of Borrowing)
- **July 8th – Board Meeting:** BOS Considers Construction Contract Approval
- **July 29th** – VRA Bond Sale
- **August 6th** – Tentative VRA Closing

B. High School Renovation Project Remaining Key Dates:

- **April 22nd** - VPSA Bond Sale
- **April 24th** - VPSA Bond Document Signing (School Staff, County Staff, NCSB and BOS Chair)
- **May 6th** – Executed Closing Documents Due to VPSA
- **May 13th** - Tentative VPSA Closing

C. FY26 Budget: Authorization for Public Hearing on May 13, 2025 at 7 PM recommended by staff on April 8th.

D. Regional Water Supply Planning: Supervisor Reed, NCSA Board Member R. McSwain, and I attended the regional water supply planning kickoff meeting for the Middle James River 2 Regional Planning Unit (RPU) in Altavista VA on March 24, 2025. DEQ is offering grant funds of about \$8,884/RPU to help RPUs get started in the planning process. CVPDC will apply for these funds on behalf of the RPU which can be used for an eligible purpose related to the planning process; such as conducting regional meetings, hiring a consultant to work on the plan etc. Subsequent discussions will be held with CVPDC regarding their leadership of the planning process; which will entail the CVPDC membership voting affirmatively for them to do so. Future funding for these plans is unknown and may ultimately be a local responsibility. Regional Water Supply Plans are due to be submitted to DEQ by October 10, 2029. Please see the link to the [water supply planning resources page \(https://www.deq.virginia.gov/our-programs/water/water-quantity/water-supply-planning/water-supply-planning-resources\)](https://www.deq.virginia.gov/our-programs/water/water-quantity/water-supply-planning/water-supply-planning-resources) for more information.

E. CHA Follow-Up on Larkin Phase 1 Well Evaluation & Dillard Creek Flow Evaluation: Jeff Brantley met with CHA staff on site this past Friday to evaluate access to the property and any potential tree removal that would be necessary for them to do the resistivity testing and ultimately provide for drill rig access to the identified and mapped testing sites. Jeff reported back that he did not think that outside tree removal help would be needed. Scheduling of the resistivity testing is TBD.

F. Piney River Phase II Pump Station: The pump station is currently down with the pump motors out for repair and pumping and hauling of the wastewater being performed. A timeframe for the motor repair is pending from the shop and Jeff B. may be able to temporarily bypass the pump station as a workaround until the pump station is back online. We are working to secure an engineer's review of the new pump station specifications we have before placing the order.

G. NCSA Correspondence/Meeting: County and NCSA staff will be meeting later in the month to discuss the Piney River Phase II system, inclusive of the Phase II pump station replacement plans and plans for moving towards the Service Authority's ownership of the system. This will include some preliminary discussion and review of near future rate adjustments for the system.

H. Ambulance Transport Billing Status: Special thanks to Deputy Chief Mike Riddle of NEMS for his work on this issue. NEMS staff have worked through the billing issues for last year and, through no fault of their own, found approximately 760 transport reports that did not get billed. Mike reported to me that it was determined that when the NEMSIS guidelines changed last year around April, the filtering of reports also changed, and excluded several reports that should have been billed. NEMSIS is the National organization that sets guidelines for collecting, storing, and sharing EMS data, and maintains the National EMS Database. Once this was determined, they were able to compare the billing reports from EMS-MC (the billing company) with what they had sent in to be billed from the EMS transport end. The reports that did not get billed last year were resubmitted and should now be in the process of being billed & collected. They will continue to review the reports from January/February of this year to ensure those have in fact been billed as well. From a revenue receipt standpoint, the collections are almost at expected YTD levels.

I. Investment of County Funds: Treasurer Hull, Grace Mawyer, and I have met with both Davenport (County’s Financial Advisors) and Atlantic Union Municipal Advisors - AUMA (A subsidiary of Atlantic Union Bank-AUB) to discuss their investment/asset management services. Both offer similar services based on cash flow analysis and current investment practices. However, the County currently has its commercial accounts with Atlantic Union Bank, who offers their investment/asset management services in-house and is able to provide some incentives; such as renegotiation of banking fees, restructuring and linking of current accounts to maximize interest earned and an interest rate incentive associated with account restructuring. Ms. Hull is currently working with AUB/AUMA on this and a presentation to the Board by the Director of Fixed Income from AUMA is being planned for possibly June/July.

Current Investment Mix Totaling \$28,673,988

Investment Account	Amount	Interest Rates
Atlantic Union Bank Operating account	\$1,279,196	Non-interest Bearing
Atlantic Union Bank Sweep Account (Money Market)	\$9,139,985	2% interest rate
Virginia Local Government Investment Pool (LGIP)	\$7,836,655	4.43% interest rate
VIP Stable NAV Liquidity Pool	\$6,981,924	4.45% interest rate
Multi-Bank Securities, Inc. Fixed Income Account - these are CD’s that have different interest rates	\$3,436,228	Ranges from 3%-4%

J. Wintergreen Fire Marshal Follow-up: Supervisor Rutherford has spoken with Billy Hux, the State Fire Marshal regarding Wintergreen’s request; who is amenable to coming to a Board meeting to discuss the subject. Prior to that, Staff and Chief Sheets will coordinate a meeting in the next couple of months with Mr. Hux and 2 designated Board members before bringing this back to the Board for re-consideration.

K. Meals and Lodging Tax Collection & Lodging Entity Tracking: See Attached Charts - # of Lodging Units is 826, up from 816 in the previous report. Glen Yi (GIS Specialist) is working on plotting all of the registered STRs in the County and developing an interactive map, which should be an excellent tool in the Short Term Rental Ordinance conversation.

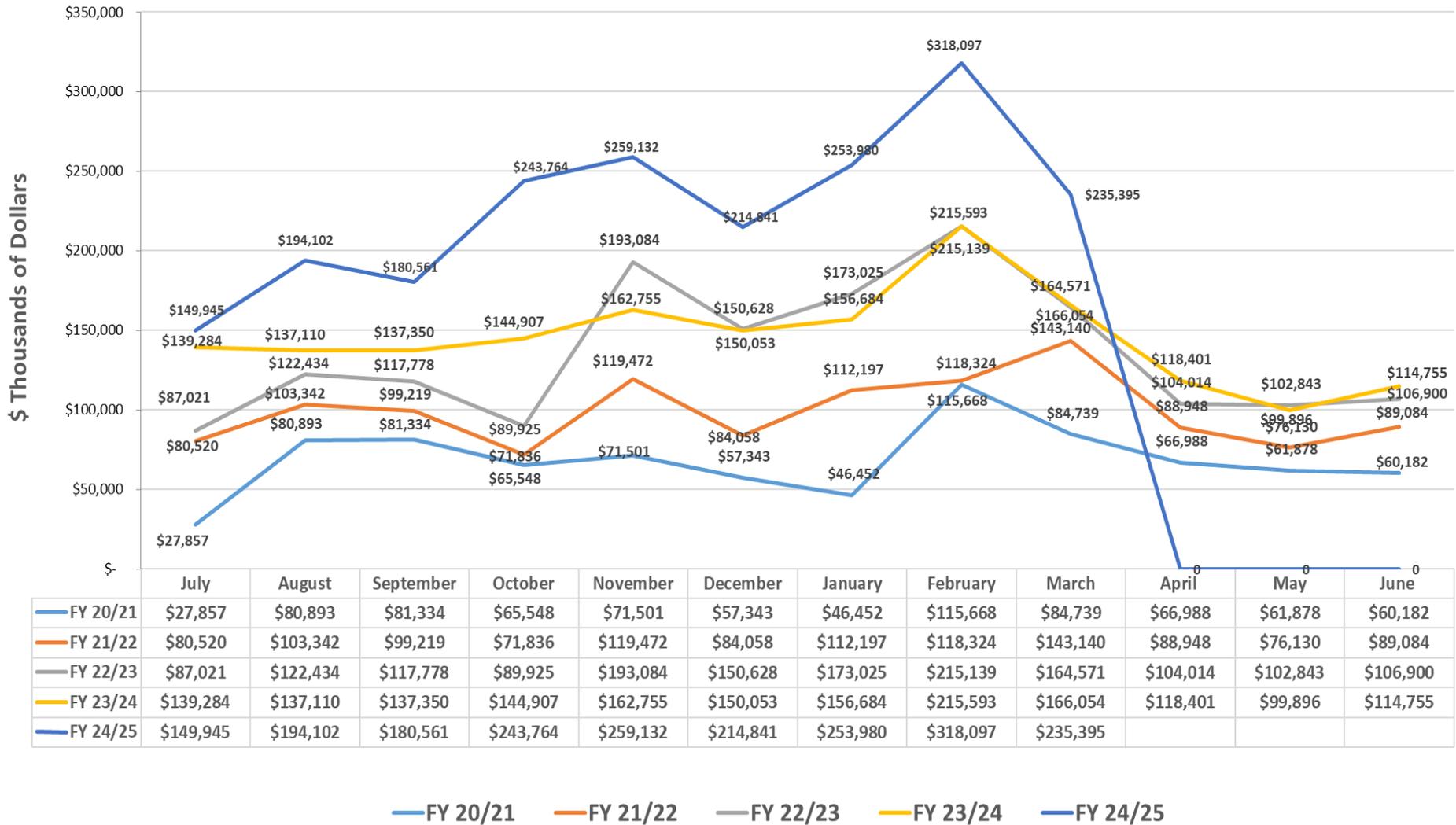
L. Staff Reports: Department and office reports for March/April have been provided.

March 2025 Collection – April 8, 2025 BOS Report

Transient Occupancy Tax Collection - Monthly Trend By Fiscal Year

*Amounts Shown Reflect Payments for Prior Month(s) Tax Levy

** TOT Tax Rate Changed from 5% to 7% Effective July 1, 2024

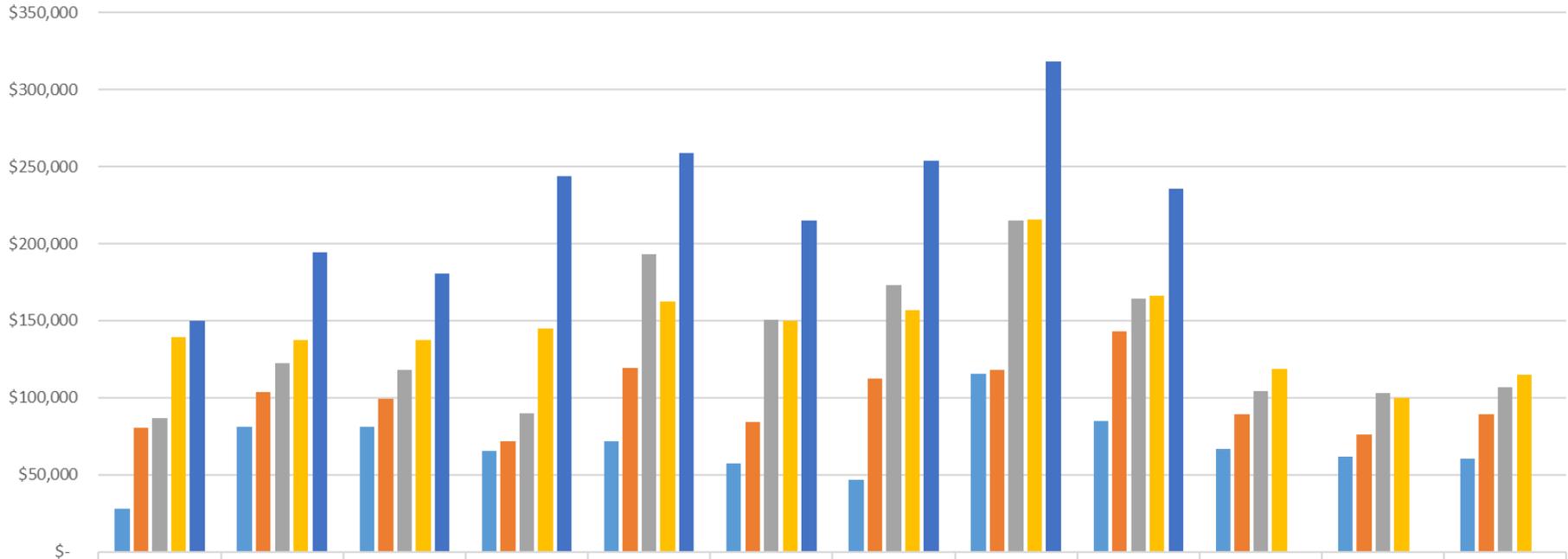


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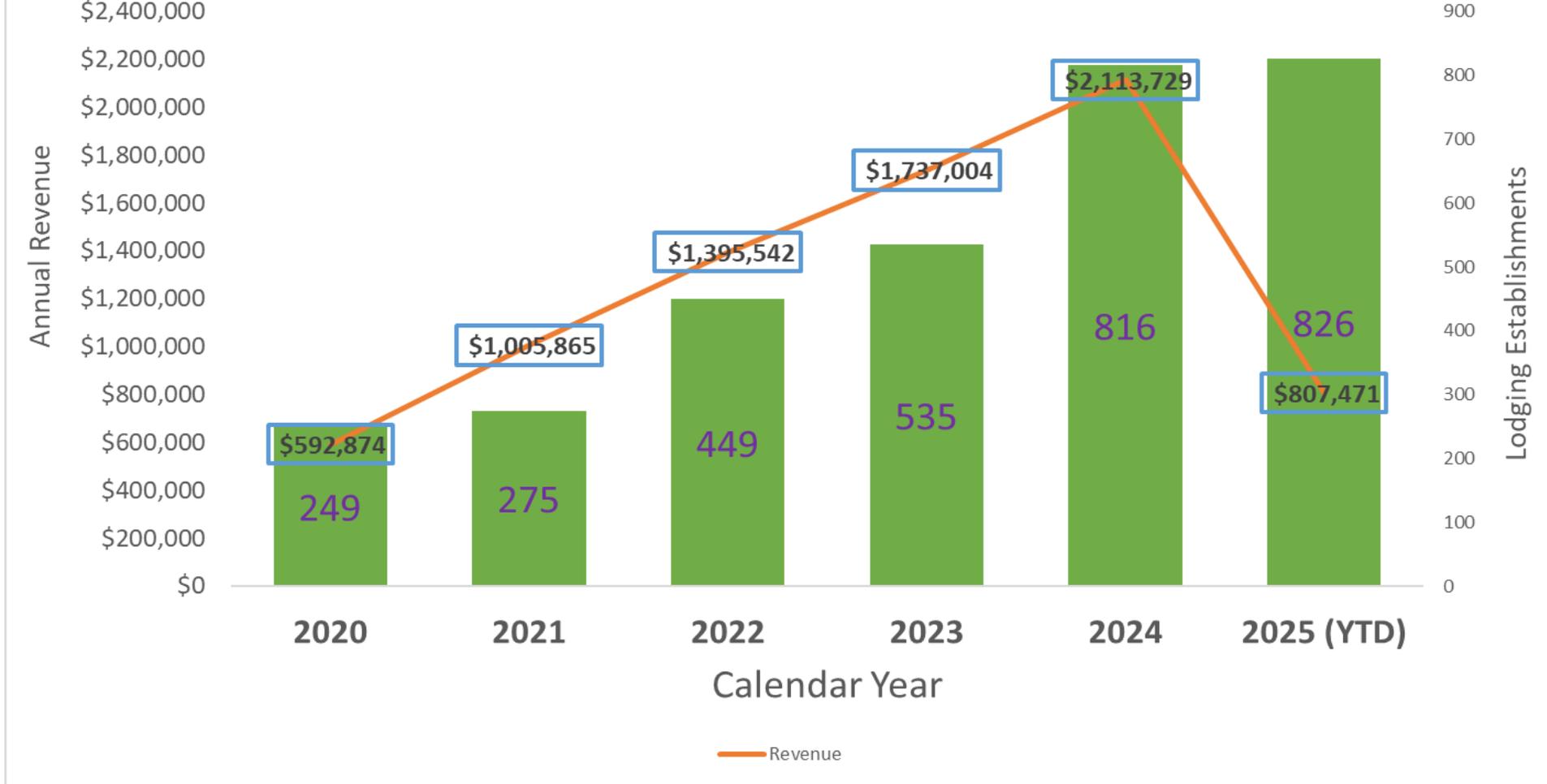


	July	August	September	October	November	December	January	February	March	April	May	June
■ FY 20/21	\$27,857	\$80,893	\$81,334	\$65,548	\$71,501	\$57,343	\$46,452	\$115,668	\$84,739	\$66,988	\$61,878	\$60,182
■ FY 21/22	\$80,520	\$103,342	\$99,219	\$71,836	\$119,472	\$84,058	\$112,197	\$118,324	\$143,140	\$88,948	\$76,130	\$89,084
■ FY 22/23	\$87,021	\$122,434	\$117,778	\$89,925	\$193,084	\$150,628	\$173,025	\$215,139	\$164,571	\$104,014	\$102,843	\$106,900
■ FY 23/24	\$139,284	\$137,110	\$137,350	\$144,907	\$162,755	\$150,053	\$156,684	\$215,593	\$166,054	\$118,401	\$99,896	\$114,755
■ FY 24/25	\$149,945	\$194,102	\$180,561	\$243,764	\$259,132	\$214,841	\$253,980	\$318,097	\$235,395			

■ FY 20/21
 ■ FY 21/22
 ■ FY 22/23
 ■ FY 23/24
 ■ FY 24/25

March 2025 Collection – April 8, 2025 BOS Report

*Lodging Establishments/Revenue - Calendar Year
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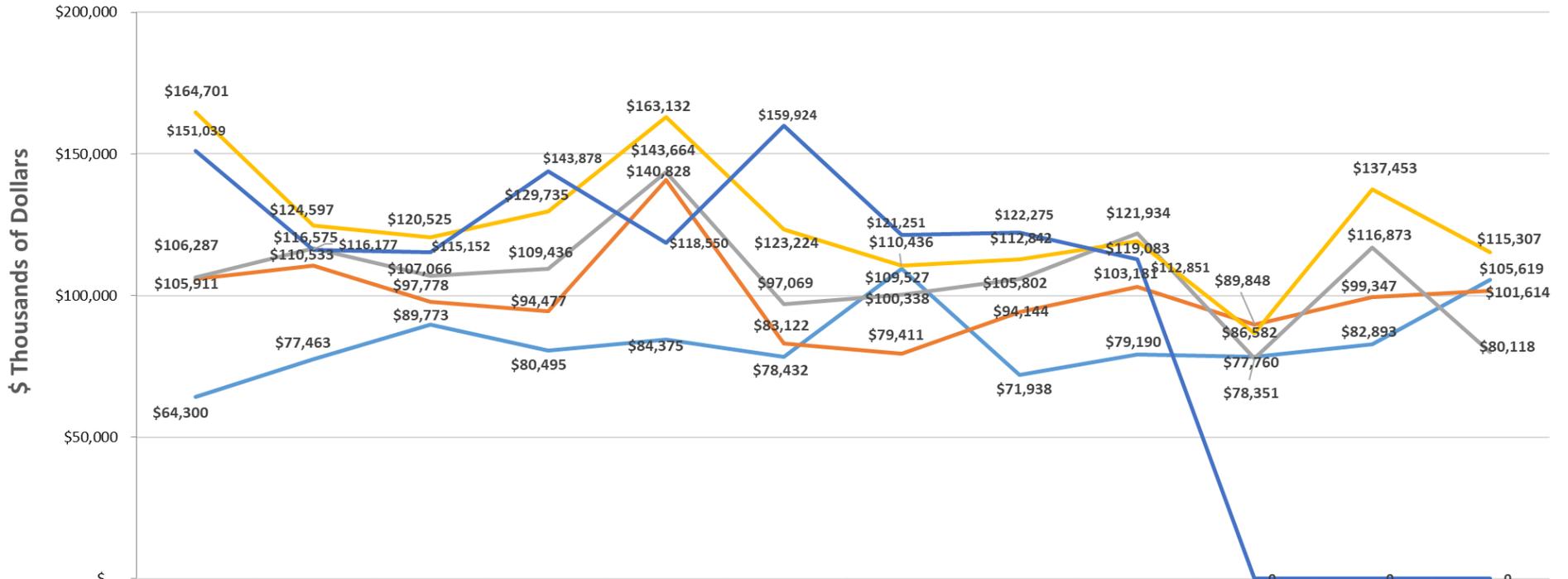


*Lodging Establishments is the number of businesses who are registered with the Commissioner of the Revenue for lodging in Nelson County. The number includes businesses who may have multiple properties who remit for all units with one payment. Some businesses remit their taxes quarterly, and due to their start date, may not be on a January-March-June-September schedule. Many businesses utilize services such as AirBnB who remit on their behalf and by State Code, these revenues are only to be disclosed in aggregate; no personal information can be shared (55.1-1209).

March 2025 Collection – April 8, 2025 BOS Report

Meals Tax Collection - Monthly Trend By Fiscal Year

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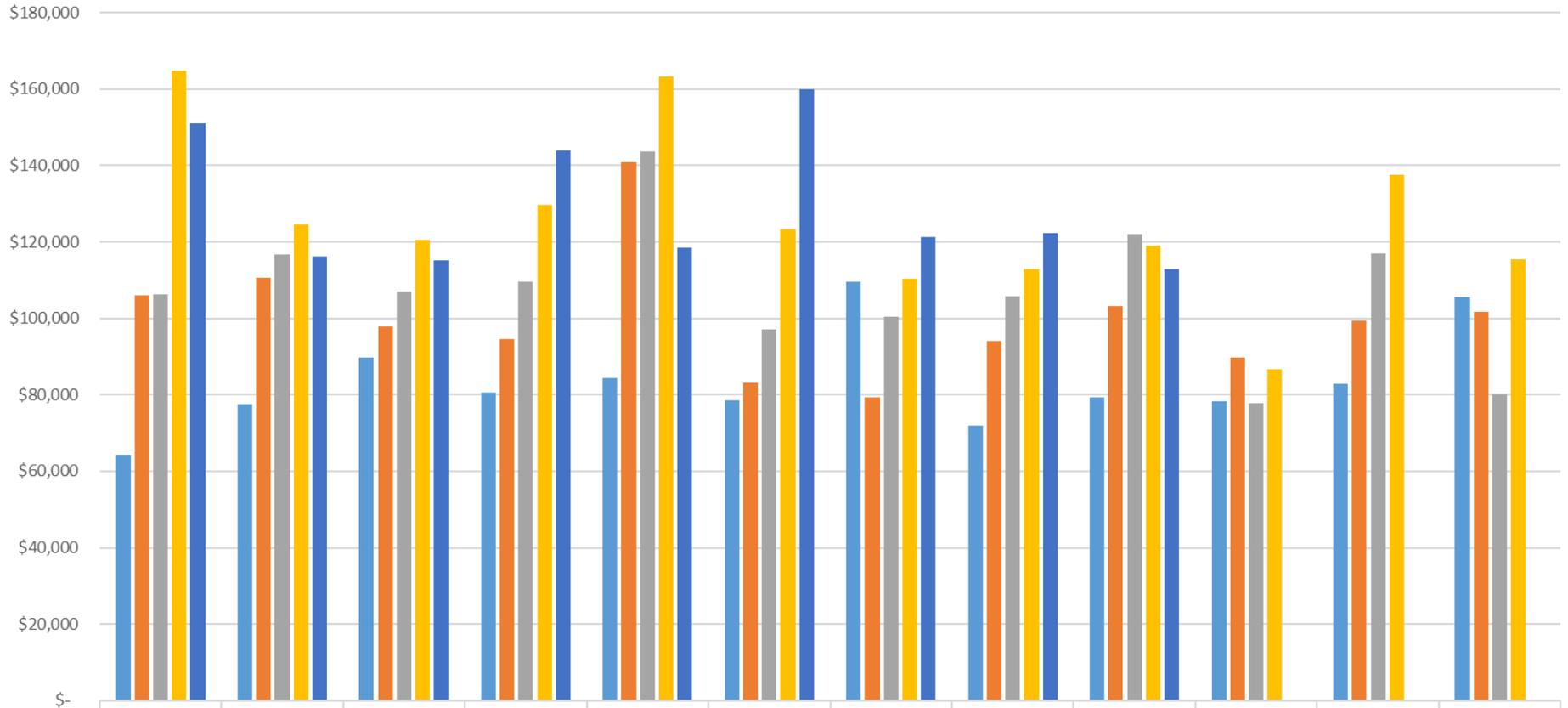
	July	August	September	October	November	December	January	February	March	April	May	June
— FY 20/21	\$64,300	\$77,463	\$89,773	\$80,495	\$84,375	\$78,432	\$109,527	\$71,938	\$79,190	\$78,351	\$82,893	\$105,619
— FY 21/22	\$105,911	\$110,533	\$97,778	\$94,477	\$140,828	\$83,122	\$79,411	\$94,144	\$103,181	\$89,848	\$99,347	\$101,614
— FY 22/23	\$106,287	\$116,575	\$107,066	\$109,436	\$143,664	\$97,069	\$100,338	\$105,802	\$121,934	\$77,760	\$116,873	\$80,118
— FY 23/24	\$164,701	\$124,597	\$120,525	\$129,735	\$163,132	\$123,224	\$110,436	\$112,842	\$119,083	\$86,582	\$137,453	\$115,307
— FY 24/25	\$151,039	\$116,177	\$115,152	\$143,878	\$118,550	\$159,924	\$121,251	\$122,275	\$112,851			

— FY 20/21 — FY 21/22 — FY 22/23 — FY 23/24 — FY 24/25

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Meals Tax Collection by Month and Fiscal Year

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■ FY 20/21	\$64,300	\$77,463	\$89,773	\$80,495	\$84,375	\$78,432	\$109,527	\$71,938	\$79,190	\$78,351	\$82,893	\$105,619
■ FY 21/22	\$105,911	\$110,533	\$97,778	\$94,477	\$140,828	\$83,122	\$79,411	\$94,144	\$103,181	\$89,848	\$99,347	\$101,614
■ FY 22/23	\$106,287	\$116,575	\$107,066	\$109,436	\$143,664	\$97,069	\$100,338	\$105,802	\$121,934	\$77,760	\$116,873	\$80,118
■ FY 23/24	\$164,701	\$124,597	\$120,525	\$129,735	\$163,132	\$123,224	\$110,436	\$112,842	\$119,083	\$86,582	\$137,453	\$115,307
■ FY 24/25	\$151,039	\$116,177	\$115,152	\$143,878	\$118,550	\$159,924	\$121,251	\$122,275	\$112,851			

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